Note Overview

Click desired term in each section to make selections.
Note: Additional windows may open when selections are made.

Click on the title to navigate to that section of the note.

Click **+** to view what is listed under that title.

✔ Indicates selections have been made in that section (but the section may not be completely filled out).

To clear all selections within a section, right-click the title of that section and then click **Clear**.

Note: To negate a term, click text twice until a slash appears.

N/V with anesthesia

Click to preview note view. Click again to view note in build view.

To deselect a term, click on the bolded text. When text is no longer bolded, it has been deselected.

Click **>>** to display more options.

Clicking **OTHER** will open a free text box. (If asked, select "As an Editor" and click **OK**.)

Click **+** to display more options.

Sign – Finalizes note
Save – Saves note
Save & Close – Saves and closes note
Cancel – Discards note

When a selection has been made, the term will turn green.